



COMPASSION
OF INDIVIDUALS
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2011
Combined Federal Campaign
of the National Capital Area
www.cfcnca.org

2011 CFCNCA Charity Fridays

As a courtesy of the CFCNCA Charity Outreach Program, we extend an invitation to participate in Charity Fridays during the 2011 campaign season.

Charity Friday is an opportunity to meet personally with the Loaned Executives to talk about your organization's goals, mission and purposes. This event is a great option for those charities new to the campaign or the smaller organizations that are not normally featured at campaign events.

Due to the number of charities participating in the campaign, there will be a limited number of slots available. **Charity Friday is a first come first served opportunity.** The following are the logistics for this event:

Dates: September 30, 2011

October 28, 2011

November 18, 2011

December 9, 2011

Time: 10am-11am (***All charities must leave the office before the start of the team meetings***)

Location: 750 17th Street, Suite 200, Washington DC 20006; Cooke Conference Room (A)

Other Details: **We should have a group of no more than 10 charity representatives.** You can only attend one event either a Charity Fair or a Speaker's spotlight. The charities can either set up a small table or just be in a designated area to talk with CFCNCA Staff and Loaned Executives.

Rules:

- (1) All charity representatives must sign up to attend Charity Friday. Please sign-up by the Wednesday before the Friday you plan to attend. Please send an email to the Charity Outreach Coordinator Tyra.Archler@cfcnca.org to confirm your attendance.
- (2) All charities must adhere to the allotted time and must exit the building before the All Teams meeting begins.
- (3) Charity Representatives will not move around the office, but only position themselves in the designated areas. Literature and other particulars will not be placed on open desks, offices or cubicles.
- (4) Charity Representatives must respect the wishes of those CFCNCA Staff or Loaned Executives who choose not to participate in these Charity Fridays.



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2011 CFCNCA Spotlight Speaking Presentations

As an extended courtesy of the CFCNCA Charity Outreach Program, we extend an invitation to participate in Spotlight Speaker Presentations during the 2011 campaign season.

This is an opportunity to meet personally with the Loaned Executives to talk about your organization's goals, mission and purposes. This event is a great option for those charities new to the campaign or the smaller organizations that are not normally featured at campaign events.

Due to the number of charities participating in the campaign, there will be a limited number of slots available. **Spotlights are a first come first served opportunity.** The following are the logistics for this event:

Dates: Every Friday from September 9, 2011 – December 9, 2011.

Time: 11am-11:05am (**All charities must leave the office before the start of the team meetings**)

Location: 750 17th Street, Suite 200, Washington DC 20006; Cooke Conference Room (A)

Other Details: **We should have a no more than 2charity representatives.** You can only attend one event either a Charity Fair or a Speaker's spotlight. The charities can either set up a small table or just be in a designated area to talk with CFCNCA Staff and Loaned Executives.

Rules:

- (1) All charity representatives must sign up to attend Spotlight Opportunities. Please sign-up by the Wednesday before the Friday you plan to attend. Please send an email to the Charity Outreach Coordinator Tyra.Archer@cfcnca.org to confirm your attendance.
- (2) All charities must adhere to the allotted time.
- (3) Charity Representatives will not move around the office, but only position themselves in the designated areas. Literature and other particulars will not be placed on open desks, offices or cubicles.
- (4) Charity Representatives must respect the wishes of those CFCNCA Staff or Loaned Executives who choose not to participate in these opportunities.